



## Overview

Launched in 2005, Beacon Academy remains steadfastly committed to promoting educational equity. We strive to prepare determined and inquisitive students from historically under-resourced and/or underrepresented communities to succeed academically, personally, and professionally. Our 10-Year Program is designed to guide students from their first day at Beacon Academy through high school, college, career, and beyond. During the Academy Year, with academic resources and support from the Beacon Academy community, our students explore their intellectual curiosity, affirm their racial and cultural identity, build their confidence, and discover the power of their voice. Beacon Academy continues its long-term commitment to its students by partnering with high schools, families, and caregivers as students progress. Whether students need guidance in navigating high school coursework and applying to college, help securing meaningful jobs and internships, assistance with analyzing financial aid packages, or more, Beacon Academy creates life-changing opportunities for all our students. You can find more information about Beacon Academy [here](#).

## Commitment to Equity, Inclusion, Diversity, Belonging, and Joy!

At Beacon Academy, we center our work on the educational success and well-being of the students and alumni we serve and the adults who care about them. We acknowledge systemic oppression exists and negatively impacts young people and families. We, therefore, hold ourselves accountable to the following principles:

- Recognizing the humanity and dignity in each person, no matter their role, title, or responsibilities
- Embracing equity as a common goal demonstrated by leveraging and sharing our power, influence, knowledge, and experience to level the playing field and dismantle barriers to educational success and well-being
- Co-creating a sense of belonging where our team, students, families, and volunteers feel welcomed, respected, supported, and valued to fully participate in the community
- Leading with curiosity by first seeking to understand the need
- Ensuring accountability to our students and our team
- Discovering joy by celebrating successes and lessons, even if the outcome was not as expected



## Beacon Prep Summer Program Lead

**Reports to:** Director of Operations & Chief of Staff

**Schedule:** June and August: Monday – Thursday, flexible between 8:00 AM – 6:00 PM  
July: Monday – Thursday, 8:30 AM – 3:30 PM

**Position Type:** Seasonal: June 1 – August 6, 2026

**Benefits Eligible:** No

**Seasonal Stipend:** \$7000 - \$9000, depending on experience

## Job Summary

Our summer Beacon Prep program provides rising 8th graders who are close to being admissible to Beacon Academy with targeted academic enrichment, leadership development, and opportunities to build confidence and community.

The Beacon Prep Summer Instructor & Program Lead is responsible for designing and delivering a 4-week summer curriculum, guiding students through daily activities in STEM, leadership, communication, advocacy, and teamwork. This position is also responsible for managing daily schedules for volunteers and interns.

Planning for this role will take place during the month of June. Programming runs Monday through Thursday from July 7 to July 30. The program lead must be available from 8:30 AM to 3:30 PM on days the program is in session.

## Primary Responsibilities

- Curriculum Design & Instruction
  - Design and lead a 4-week curriculum (STEM + Leadership + Communication + Advocacy)
  - Facilitate daily morning and afternoon sessions, including activities based around communication, public speaking, identity exploration, and leadership
  - Adapt materials to meet varied student learning styles
- Classroom management
  - Create a welcoming classroom culture
  - Model Beacon's values: persistence, teamwork, problem-solving, community
  - Support students and families in understanding expectations for Beacon Academy
  - Track student attendance and progress
- Relationship building and frequent communication with students and families
- Manage and coach volunteers and alumni assistants
- Participate in debriefs and meetings with Beacon Academy staff regarding student progress
- Provide ongoing feedback on student growth



## Qualifications

### Required:

- Availability for the complete duration of the program
- Demonstrated commitment to equity and culturally responsive practice
- Experience working with middle school students
- Strong communication skills
- Experience with classroom management and large group youth supervision
- Ability to design engaging lessons both indoors and outdoors
- Experience managing and supporting interns and volunteers of all ages
- Collaborative mindset and flexibility

### Preferred:

- Background in education, STEM, youth development, or creative arts
- Experience with project-based learning
- Familiarity and alignment with Beacon Academy's mission
- Proficiency with Google Workspace

## Physical Demands

- This position works on site in our school office environment at both Beacon Academy and The Roxbury Latin School.
- This position requires the ability to work using a computer for long periods of time.
- This position must have the ability to lift up to 5-10 lbs.

## To Apply

Please send a cover letter and resume to [jobs@beaconacademy.org](mailto:jobs@beaconacademy.org) with the subject line "Beacon Prep Summer Lead." Only candidates who submit all requested materials will be considered. No phone calls, please.

Beacon Academy is an Equal Opportunity Employer.



## The Beacon Community

A key priority for Beacon this year is maintaining and strengthening a sense of community. Our community consists of students, alumni, parents, caregivers, faculty, staff, board members, volunteers, corporate and community partners, and donors who bring our mission to life and sustain our robust 10-year journey from Academy year to career for over 400 students and alumni. We are committed to embracing educational equity as a common goal and are grateful to our community for helping us work to achieve it. When we come together as a community, there is no limit to the number of life-changing opportunities we can create for these students and many more.

## Beacon Academy's CEO & Head of School's Vision



Charles E. Carter, Jr., Ph.D., LICSW, brings more than 25 years of experience working with and leading nonprofit organizations that focus on youth development and education. He has committed his career to improving social and economic justice for Black and Brown communities. As Beacon's leader, Dr. Carter envisions Beacon as a place where students expand their brilliance and discover their power to achieve their dreams.

### Location

In 2021, Beacon Academy moved to its own building at 814 South Street, in the heart of Roslindale Village. This impressive 17,000-square-foot granite church was most recently the base for the Boston School of Modern Languages. The spacious meeting areas, classrooms, and offices have facilitated efficient communication and collaboration among faculty, staff, students, alumni, and volunteers. Beacon values the in-person connections fostered in this new location and looks forward to the new memories that will be made there.

